

## Authorization to Review or Release Health Information

Expires upon one time release

**Patient Information:**

Name of Patient \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_

**I authorize the practice below to release my health information:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Please forward/release my health information to:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I request a copy or summary of the following medical records:

- |  |  |
|--|--|
| <input type="checkbox"/> Complete Medical Record | <input type="checkbox"/> Medication Allergies                        |
| <input type="checkbox"/> Biopsy Report(s)        | <input type="checkbox"/> Surgical Procedure(s)                       |
| <input type="checkbox"/> Lab Report(s)           | <input type="checkbox"/> Information necessary to file cancer policy |
| <input type="checkbox"/> Consultation Report(s)  |  |
| <input type="checkbox"/> Other: _____            |  |

For dates of service from \_\_\_\_\_ to \_\_\_\_\_.

**This authorization shall be in effect until the information has been forwarded as requested.**

**Patient Information**

I understand that my treatment will not be conditioned on signing this authorization and that I have the right to refuse to sign this authorization. *I understand that information disclosed as a result of this authorization may be subject to redisclosure by the recipient and may no longer be protected by federal or state law.*

I understand that I have the right to revoke this authorization by sending a written notification to the address below and that a revocation is not effective if the information has already been disclosed but will be effective going forward.

I understand that I have the right to inspect or copy the protected health information as described in this document. I can do this by written notification to **Ginger Teachey, Practice Administrator, Cary Skin Center, PA, 200 Wellesley Trade Lane, Cary, NC 27519.**

Signature of Patient or Personal Representative \_\_\_\_\_ Date \_\_\_\_\_

Description of Personal Representative's Authority (attach necessary documentation) \_\_\_\_\_

**For Office Use Only**

- Records faxed Date \_\_\_\_\_ Initials \_\_\_\_\_ **and**  Fax Confirmed Date \_\_\_\_\_ Initials \_\_\_\_\_  
 Records mailed Date \_\_\_\_\_ Initials \_\_\_\_\_  
 Records handed to pt Date \_\_\_\_\_ Initials \_\_\_\_\_